

The Chair, Lloyd Sullivan at 7:00pm called the regularly scheduled Selectmen's meeting to order. Those present included Jenifer Landman, George Lagassa (Selectman) and Russell McAllister (Town Administrator).

Questions & Comments

Mr. Sullivan welcomed Mr. Lagassa back on the Board of Selectmen.

Mr. Simmons addressed the Board regarding his concern over the lack of written policies governing the actions of the Board of Selectmen. Mr. Simmons noted that he had furnished Mr. Sullivan with a copy of the Seabrook BoS policies as an example of where to begin. Mr. Sullivan thought the idea a good one as the policies would be a sort of operating manual for the Board.

Ms. Laura Simmons (planning Board Chair) addressed the Board concerning two issues. She asked the Board to approve the purchase of a tape recorder so that the Planning Board could record their meetings. Mr. Sullivan agreed but noted that the planning board might wish to adopt policies covering the length of time the tapes are kept and whether or not they would serve as the official minutes of the meeting. The second issue Ms. Simmons spoke to was the vacant planning and zoning secretary position. Ms. Simmons suggested that Ms. Gail Walters rewrite the current position description to better fit the needs of the planning and zoning boards. Ms. Simmons noted that the position worked for the planning and zoning board and that the current position description did not have the kind of accountability to the planning board she believed was necessary. Ms. Landman asked if either Ms. Simmons or Ms. Walters had read the current position description. Each admitted they had not read the current position description. Mr. Phil Wilson suggested that the Board consider upgrading the position and raising the salary of rather than hiring a planner. Ms. Walters noted that neither the planning or zoning board members were asked to participate in the performance review of the planning and zoning secretary. Mr. Don Gould noted that whoever is chosen to fill the vacancy some consideration be given to the placement of the work area in the Town office. Mr. Sullivan noted that space availability in the Town Office was pretty non-existent, but refurbishing above the police station should temporarily relieve the space crunch when completed. ~~A member of the audience~~ Mr. David Farrell suggested that whoever is hired have web development knowledge.

Mr. Simmons suggested that future Selectmen meetings begin with the pledge of allegiance as a symbol of North Hampton patriotism. Mr. Simmons also noted that there was not a New Hampshire state flag in the conference room. He offered to donate one. Mr. Lagassa made the motion to accept the donation of the flag along with the pole and base. Ms. Landman seconded the motion. The vote was unanimous and so moved.

Ms. Walters asked what the Town was doing in regards to terrorist preparation. The TA noted that the Police Chief was attending a meeting with the Attorney General regarding the issue. A member of the Police Department was on the Seacoast Response Team, which served as first responders to terrorist incidents. The TA also noted that the conference room was also the Emergency Operations Center (EOC). EOC training and emergency preparedness had been part of North Hampton since the construction of the Seabrook Nuclear Facility. The EOC served as a command center during emergencies involving natural disasters and potentially dangerous incidents at the nuclear facility. Emergency management planning and exercises included evacuation routes, sheltering (food, beds, medical aid), communications, traffic control, policing, health and safety issues and coordination of resources among municipalities and state agencies.

Mr. Sullivan noted that he and Ms. Landman, though having their differences, had worked through them and successfully filled the vacancy on the Board. Mr. Sullivan suggested that the Planning Board do the same by trying to put their differences aside and appoint another member. Mr. Joe Arena noted that the Board of Selectmen had no say about the Planning Board. Mr. Sullivan agreed that they were their own Board.

Selectmen Issues

Revisions to Town Parking Ordinances

It was noted that the Town was updating its parking ordinance. It was noted that the hours of the winter parking ban were being changed from midnight to 7:00am to midnight to 6:00am. The other change recommended for revision concerned the dollar amount of the fine. The proposed change in the amount of the fine was to move from a \$10 fine to a fine amount that ranged from a minimum of \$10 not to exceed \$50.

Birch Road Parking Ordinance

Mr. Page next addressed the issue of the new parking ordinance proposed, at the planning board's request, for Birch Road. The highlights of the ordinance included:

- No parking on the westerly side of Birch Road beginning at North Road to an area approximately 1,000' south of the Evergreen Drive.
- No parking on the easterly side of Birch Road beginning at the intersection of Evergreen Drive to an area approximately 1,000' north of the North Road intersection.
- Fines for violations shall not be less than \$10 and shall not exceed \$50.

Pay as You Throw (PAYT)

Mr. Lagassa briefed those present on the issue of PAYT. Mr. Lagassa noted that the program was designed to help reduce the solid waste stream that would reduce disposal costs while at the same time introducing curbside recycling. Another benefit of the PAYT was that it was fee based and so people who threw out very little trash would pay much less. Users would purchase bags at local stores for \$2.35. The price of the bag covers the costs of disposal, hauling, administrative and marketing costs. These costs would no longer be subsidized in the tax rate. The Town would assume the costs of the curbside recycling program in the tax rate. Ms. Landman mentioned that in some areas they have 2 sizes of bags, as the senior citizens preferred the smaller bags.

Members of the public asked about increasing the frequency of hazardous waste pick-up. Mr. Strout noted that the expense was a major consideration and that was the reason why surrounding towns participated together in the program. Mr. Strout agreed to look into the costs of increasing the frequency of pick-ups if North Hampton joined with another town. Ms. Landman said that Priscilla Jenness, Selectwoman in Rye, mentioned that Rye might want to join North Hampton, sharing the expense of a Hazardous Waste pick-up day.

Recalling a previous issue Mr. Lagassa made the motion to have the TA procure the necessary equipment to record the planning board meetings. Ms. Landman seconded the motion. The vote was unanimous and so moved.

The TA briefed the Board on the water-testing program that was conducted by Leggette, Brashears & Graham, Inc. for the recent *e.coli* problem. It was noted that the failed septic system had been located and corrected. Subsequently, levels of *e coli* in the area behind the Maids on Lafayette Road had returned to normally acceptable levels. The water sampling itself was performed along the length of the Little River. Elevated coliform levels were found near North Road, but those levels may be due to beavers. The TA noted that the Corey Landry (Health Officer), would be following-up on that issue as well as working with Leggette, Brashears & Graham, Inc. to develop an ongoing monitoring program.

Administration/Business

Ms. Landman made the motion to accept the regular minutes of September 24 & 25th, October 2nd 2001. Mr. Landman seconded the motion. The vote was unanimous and so moved. Mr. Lagassa abstained.

The selectmen reviewed correspondence and/or signed:

- a. Minutes - September 24 & 25th, October 2nd 2001
- b. Payroll
- c. Manifest
- d. CDBG Professional Services Agreement Donna Lane
- e. CDBG / Authorized Signatures for Requisition
- f. Cemetery Deed – Fred & Mary Ensigner
- g. Pole License – PSNH & Verizon

h. PLT – Multi Year Rate Guarantee Program (2002-2004)

The TA briefed the Board regarding the multi year rate renewal program offered by the Town's insurance carrier, NHMA Property Liability Trust. The rate would be reduced 5% if the Town agreed to extend its coverage with the PLT through fiscal year 2004. Ms. Landman made the motion to enter into the multi year renewal program. Mr. Lagassa seconded the motion. The vote was unanimous and so moved.

i. Non-Condemnation letter for WS Development

The TA explained that the bonding company underwriting WS Development required surety from the Town in the form of correspondence indicating that the Town was not considering any condemnation proceedings on the property located at the old Factory Outlet Store. The Board signed the correspondence indicating such.

j. Bond Acceptance / Home Depot & Shaws

The TA asked if the Board would formally vote to accept the bonds associated Home Depot and Shaws as approved by the Planning Board. Mr. Lagassa made the motion to formally accept the bonds for the associated projects of Home Depot and Shaws as approved by the Planning Board. Ms. Landman seconded the motion. The vote was unanimous and so moved.

- k. Intent to Cut
- l. Coakley Minutes
- m. Executive Council Newsletter
- n. [Hampton Mosquito Control requests North Hampton raise more money for Mosquito Program.](#)

The Board reviewed correspondence from Hampton requesting that North Hampton increase funding for the Mosquito Control Program. The Board mentioned that North Hampton had contributed significantly to the 1.2 million dollar project that restored the Little River Salt Marsh. Much of the restoration alleviated the flooding along Route 1A, which had been impacting nearby property, located in Hampton. The Board entertained the premise that Hampton might well reciprocate by raising the additional funds to supplement that portion of their mosquito control program located along the Little River Salt Marsh.

Adjournment

There being no further business to come before the Board the meeting Ms. Landman made the motion to adjourn. Mr. Lagassa seconded the motion. The public meeting adjourned at approximately 8:00pm. Ms. Landman made the motion to convene in non-public Session RSA 91-A:3 II (a) to discuss personnel issues. Mr.. Lagassa seconded the motion. The vote was approved by unanimous consent and so moved.

Respectfully,

Selectmen's Minutes
09 October 2001
7:00pm

Russell McAllister
Town Administrator